

## **Parkland Academic Honesty Policy**

### **Preamble**

This Academic Honesty Policy applies to all students at Parkland, and represents the expectations for students and their learning activities completed through all course work, including IB courses, as well as all subject areas and classes.

This policy is published in order to fully explain the expectations for all students at Parkland and applies to all courses regardless of grade level or subject. Parkland students are expected to represent our school community and reflect our school mission to provide a safe and ethical learning environment for all students. This includes a commitment to the appropriate use of information and demonstrating respectful academic behaviour.

### **Guiding Principles**

Students at Parkland are expected to be honest, authentic and act with integrity in all activities and lessons. Students should role-model this ethical behaviour in all their courses, lessons, clubs, sports and activities within our school community. Students are expected to follow instructions, adhere to regulations, always strive to be the best that they can be, and to encourage and support other students in this same goal.

### **Academic Honesty and Integrity**

At Parkland Secondary, students are expected to present their own work, in class and through all assignments. All work must be original and represent each student's own thoughts and efforts. Students are expected to demonstrate and reflect on academic honesty as a positive attribute and characteristic that will help them throughout their learning activities and classes at Parkland.

Students are also expected to be able to reference, cite and include other viewpoints and supporting evidence through established academic referencing formats (MLA, APA, etc). Students must be able to demonstrate and understand the importance of intellectual property, alternative viewpoints and ethical use of information.

Academic dishonesty, or plagiarism is a serious breach of these expectations. Consequences will increase in severity if infractions against the guidelines set out in this policy continue.

Academic dishonesty can involve:

- **Plagiarism** is defined as “using another person’s work and presenting it as your own”.
- **Collusion** is defined as “supporting or providing work to another student in unethical completion of their assignment”.
- **Duplication** is defined as “presenting the same work for different classes or assessments”
- Any behaviour that a student implements that unfairly impacts their assessment, or the assessment of any other student at Parkland.

### **Consequences for Academic Dishonesty**

Students who have committed any form of Academic Dishonesty will face an increasing level of consequence for their actions.

- A first offence will involve a discussion between the teacher and student focused on understanding the error, a recognition of personal accountability on the part of the student for their academic dishonesty, and correction or resubmission of their work.
- A second offence will involve the administration who will have a formal meeting with the student, informing their parents and guardians of the second offence, outlining the errors and problems with the student work. The student may have an opportunity for resubmission and may lose the marks and opportunity for assessment. A formal letter of apology and description of how this offence will be avoided in the future will go on the student's records.
- A third offence may result in the student being pulled from the course and given no credit for the course attempt. Students will have a meeting with the administration and their parents / guardians to discuss further options for the student.